

Town of Plymouth
80 Main Street
Terryville, CT 06786
www.plymouthct.us

PLYMOUTH, CT
TOWN CLERK'S OFFICE
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2026 SEP 25 PM 4:32

Steering Committee
Tel: (860)585-4043
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TOWN CLERK

The Plan and Conservation Development Steering Committee Minutes May 28, 2026

Call to Order: Chairman George Castle called the scheduled meeting to order at 5:30 pm, in the Assembly Room, Plymouth Town Hall.

Pledge of Allegiance: Chairman George Castle led the Committee in the Pledge of Allegiance.

Fire Exit Notification: Chairman George Castle pointed out the Fire Exit to the committee.

Roll Call: Present were Chairman George Castle, Vincent Gualtieri, James Ouellette, Margus Laan – Director of Planning and Zoning and Joe Sopczeski – Director of Plymouth Public Works.

Approval of Minutes: Minutes from the March 12, 2026 Plan and Conservation Development Steering Committee were approved unanimously.

Chairman George Castle turned the meeting over to Acting Division Director for the Community Planning Division of the Naugatuck Valley Council of Governments, Lana Harrison and Emely Ricci, Community Planner II of the Community Planning Division of the Naugatuck Valley Council of Governments.

Stakeholders Engagement Update – Emely reminded the committee the purpose of Community Engagement interviews and the difference between them and the Stakeholders Survey. She advised that the process has begun and will continue. So far, they have been gathering helpful information.

STEEPLE Activity – STEEPLE analysis is a strategic planning tool that helps identify internal and external factors that affect an organization. For this activity, Committee members listed external and internal factors that could contribute or constrain growth in Plymouth. Some of the factors discussed were Economic Inequity, Birth Rates and Family Units, Social Trends and Types of Shops/Services needed, Parking and Traffic Issues, Age Demographics of Population, Organizing and Notifying of Events, Variety of Groups and Clubs, Lack of Variety of Housing Options, and Residents Appetite for Development. Emely and Lana will summarize the rest of the factors listed and present at the next meeting.

Steering Committee Administration – Our next meeting will be held on June 25, 2026, at 5:30 in the Assembly room of town hall. Emely will send out calendar invites to all committee members.

Public Comment – None

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Adjournment: There being no further business of the Plymouth Planning and Conservation Development Steering Committee, James Ouellette made a motion to adjourn at 6:42 pm and Joe Sopczeski seconded the motion. No discussion. The motion was approved unanimously.

Respectfully Submitted,

Maureen Cappetto

Maureen Cappetto
Recording Secretary